

Your instruction to set up a

New standing order



SOCIETY/CORPORATE MEMBERSHIP

Please write clearly in **black ink** in the white spaces with capital letters or cross the boxes.
All sections must be completed.

Please return the **original** form as photocopies are not acceptable.
Important - we cannot set standing orders or direct debits up on savings accounts.

1 Your details

Your full name or name of business

Sort code (being debited)

Account number (being debited)

Your contact telephone number

Branch name

2 Details of your standing order

Does this instruction replace any existing standing order or direct debit instructions?

Yes No

Your payment reference (if applicable)

If **yes** please give details in special instructions below and arrange to cancel them.

If the funds are being sent to a non-Lloyds Bank account please allow up to three working days for funds to reach the recipient's account.

Recipient's name

B e d f o r d s h i r e L o
c a l H i s t o r y A s s
o c i a t i o n

First Payment amount (if different to usual payment)

£ -

Recipient's bank and branch name

Lloyds, High St, Bedford

First payment date

0 1 0 4 1 7 or soonest thereafter

Recipient's Sort code (6 digits)

3 0 9 0 6 6

Recipient's Account number (8 digits)

0 1 7 8 8 4 3 7

Usual payment amount

£ 1 0 - 0 0

Usual payment amount in words

Ten pounds only per annum

How often do you want the payment made?

Weekly 4 weekly Monthly Quarterly Half yearly Yearly Other frequencies (give details)

Final payment amount (if different to usual payment) This must have a final payment date

£ -

Please give details of any special instructions

Final payment date (if applicable)

Until further notice

OR

3 Your agreement with us

Please note that we will not:

- make any reference to VAT or any other indeterminate element
- advise your address to the person/organisation you are paying
- tell the person/organisation you are not able to pay
- ask the bank of the person/organisation you are paying to tell this person/organisation when payments are received.

I authorise you to debit my/our account, in accordance with the details in Section 2.

This request is addressed to the bank which holds my/our account.

PERSONAL CUSTOMERS - To check your account or amend a standing order call the Contact Centre on 0845 3 000 000

Your signature(s)

Date

Once you have completed this form, please return it to: Lloyds TSB, Box 1, BX1 1LT

For bank use only

From branch name and contact name

High St Bedford (309066)

SMD checked

Sort code

309066

For 30-00-02 accounts and all corporate (set 41) customers, send the completed form to City Office, Gillingham, Kent, TN1 23.

Branch stamp

